

**Annual Report
of
Concern Center for Rural Youth
2071/072**



Submitted by:
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Message from the Chairperson

CCFRY since last 7 years has been working in climate change, health, technical education, livelihood and Health through social mobilization and campaigns. This year too, we continued to work extensively in the local level especially in Rukum. From this year, we have expanded our activities in other districts of Nepal. However, we have always been concerned to stand on quality rather than expanding the geographical coverage. This Annual Report embraces and provides glimpses of activities that we accomplished in the year 2071/072. This report also contains the audit report of 2071/072 as a mark of our commitment to transparency. Since as the Chairperson of CCFRY I made several field visits to have firsthand understanding of ongoing activities. It is not a surprise to know that meeting the expectation of the communities and the local people is a real challenge for us, in the year ahead too. And our staffs in the field and in the offices in Rukum and Kathmandu are putting their effort to realize the goals of the organization and the expectation of the communities. I also would like to appreciate the dedication and aspiration of all our colleagues and credit for the success goes to them. Last but not the least, my sincere gratitude goes to all our development partners, individuals and organizations, who have entrusted CCFRY and its mission and look forward to similar cooperation in the years to come too.

Thank You.

**Chairman
CCFRY- Nepal**

Message from the Executive Director

The year 2071/72 added yet another successful year in CCFRY Nepal's timeline in achieving quality in the work. In the year 2071/72, CCFRY continued working in its thematic areas: Technical Education, Climate Change, Health and Sanitation, Livelihood, Natural Resource Management, Micro Enterprise Promotion and Humanitarian Assistance and was able to strengthen and expand the substantially. The focus of the year was to mobilize the volunteers in the rescue and relief distribution immediately after the devastating earthquake. We also worked to enhance the Technical education for the unemployed youth and Preparation of village Enterprise Development Plan (VEDP) in 21 VDCs of different districts of Nepal. With all continued success, we believe that we have been successful in further consolidating our relationships with partners. Lessons learnt in the previous year were taken to heart which helped to lay its focus on projects benefiting the needy, giving us direction and motivation in our work and efforts and thus reinforcing the year to be more productive. We are making extra efforts to address the livelihood problems and issues of technical education. Equal emphasis has been placed in the research to document the learning so far, to share the knowledge to the wider audience, for evidence based advocacy and to design the future strategies of CCFRY.

Never the less, based on the trust we have gained from the development partners within and outside the country our aspiring and experienced staffs and our commitment to the mission, we will continue our efforts to make the nation a better place for the youths. Finally, we are grateful to receive strong support and encouragement in our initiatives from distinguished individuals and organizations, which have been imperative to enhance our work performances in terms of quality and effectiveness. We also hope for the same thoughtful guidance and endeavor in near future.

Thank You.

Bikash Gaywali
Executive Director
CCFRY-Nepal

Introduction

CCFRY is a non-government, non-profitable social organization and working for the poorest people in rural community in the field of socio-economic empowerment, natural resource management, local governance and sustainable development. It was established in 2067 B.S. by a team led and managed social activists of like-minded, young and experienced professionals having multidisciplinary background i.e. Entrepreneurship Development, Environment, Forestry, Sociology, Agriculture, Engineering, Economics and Health. It is registered in District Administrative Office Rukum/Govt. of Nepal and is affiliated with Social Welfare Council (SWC), Kathmandu. It is also affiliated with NGO Desk, Civil Society Development Council and NGO Federation.

Since its establishment, it has been undertaking several programs and projects in the field of livelihood promotion, environment conservation, disaster management, poverty reduction and sustainable socio-economic development through capacity building, skill development, women groups empowerment and food security. Currently, the organization has been working in different parts of Nepal by establishing and promoting functional networks and alliances for holistic development. Being inspired by the current progress and achievements, it has been extending its services for environment development, livelihood promotion and disaster management collaborating and co-coordinating with private, public, government and non-government sectors on regional and on central level.

CCFRY's working strategy emphasizes on local ownership; capacity building and community mobilization resulting into wider impact and sustainability of the program among local people in its working areas.

Vision

The vision of CCFRY is the development of societies that are materially optimum, socially equitable and sustainable. The significant aspect of this vision is the balanced human resources.

Goal

CCFRY is to promote the process of participatory, self-reliant, sustainable development of the poor as well as deprived, marginalized, displaced community and victimized families and children to help them alleviate poverty and achieve their potential and empowerment.

Strategies

CCFRY mainly intends to relate with the low-income family, minority communities, women and youth for their welfare and empowerment through education, training and helping to create awareness for each of them.

Objectives

The objectives of this organization are as follows:

- To create social awareness while mobilizing youth positively for the alleviation of the existing touch ability, inequality, conservative and rigid practices in the society.
- To conduct skill oriented programs to the community people who are deprived of economic success, and are victim of social hypocrisy to make them self-dependent and decent.
- To conduct campaigns against the violence on women while playing a leading role to put an end to the existing gender discrimination and to create a society of equity.
- To encourage the youths to create awareness on human rights education and to establish sustainable peace,
- Make an innovation to ensure youths' involvement from planning to implementation of project/programs that concern the youths.
- To create self-employment opportunities to the youths who have sought a way to abroad for employment providing skills oriented trainings such as on Modern Animal Farming, Poultry Farming, Farming, Fruits Farming, Technical Education, Cottage Industries, Trade, Micro Enterprises and so on.
- To provide necessary counseling to the youths, who have become social and even a national problem due to drug addiction, to bring them in right track.
- To implement required programs to uplift, preserve and promote needy, disabled, women, aged, children and helpless people in the community
- To operate life skills oriented and vocational education to the youths who have left formal education due to various reasons.
- To operate public awareness oriented programs to prevent, and minimize life taking and plague like diseases such as HIV/Aids, Cholera, Dysentery, and Diarrhea etc.
- To rescue and uplift the victim of armed conflict in different times and the victim of natural calamities to conduct Income Generating programs.

- To conduct awareness oriented programs to promote peace in local level through interaction, seminar, assembly and mass meeting and to defuse the cave of gun powder made in the then armed conflict.
- To conduct various livelihood and income generating programs to alleviate poverty.
- To operate public awareness related activities on human right, education, health, communication, environment, solid waste management, sanitation and hygiene and climate change through radio and television programmes.
- To conduct small scaled community integrated rural infra-structure programs such as irrigation, drinking water, micro hydro power, community buildings etc.
- To play the role of intermediate in the possible conflicts in the communities due to different reasons such as caste, religion, state etc.

CCFRY- Nepal's Working Districts

CCFRY Nepal works in varying geographic and topographic conditions across the country. Over the years, it has worked in more than ten districts of Nepal.

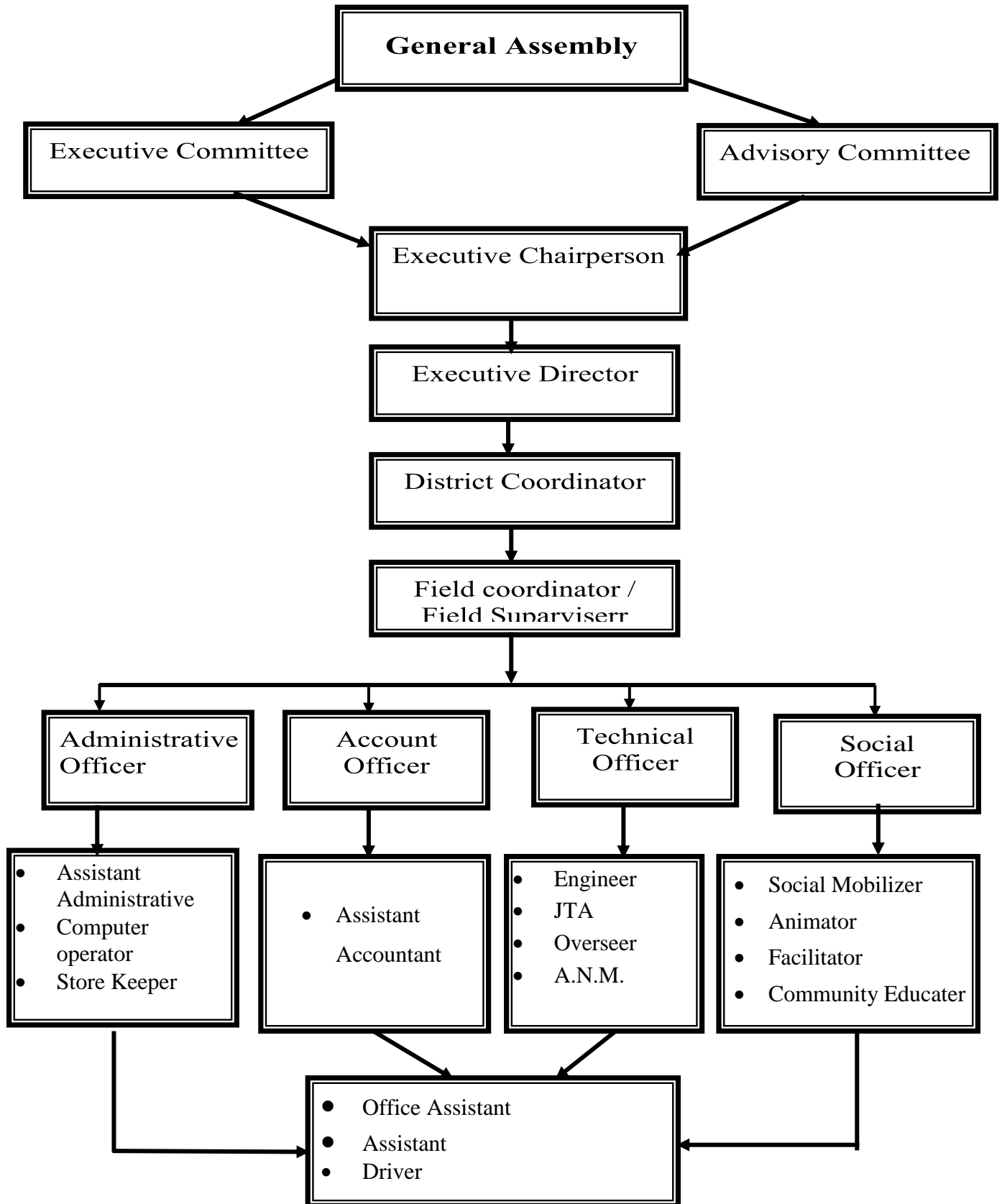
Eastern: Udayapur, kapilbastu

Central: Kathmandu, Sindupalchok, Kavarepalanchok, Ramechhap, Dolakha,

Western: Nawalparasi, Kapilvastu.

Midwestern: Rukum, Salyan, Dang, Banke, Pyuthan and Bardiya

Organization Structure:



Thematic Area of Intervention

CCFRY is especially working in following thematic areas:

- Natural Resource Management
- Social Mobilization
- Infrastructure
- Vocational Education
- Health
- Climate change
- Microenterprise promotion
- Local governance
- Tourism promotion
- Entrepreneurship promotion
- Disaster countermeasure

Activities Performed in the Year 2071/72

In the Fiscal Year. 2071/72 CCFRY worked in diverse areas including social mobilization, infrastructure, vocational education, health, microenterprise promotion, local governance, tourism promotion, entrepreneurship promotion and disaster countermeasure. The following provides brief overview of our ongoing and past projects of this year.

Assignment: 1

Assignment Name:	Non Consulting Services for Contract of Services for the Management of Voucher Beneficiaries.
Name of Client:	Ministry of Education, Enhanced Vocational Education and Training Project (EVENT) , Buddhanagar Kathmandu
Value of the contract:	NRs 21,43,000
Name of senior professional staff involved:	Mr. Bikash Gyawali
Duration of assignment	December 2015 to April 2016
Number of Staff:	21
Narrative description of Project:	Major objective of the task was to provide non-consulting services for hiring of services for the management of voucher beneficiaries including qualification and experience of key site management and technical personnel proposed for the Contract.
Description of actual services provided by our staff with in the assignment:	a) To prepare time frame for every activity to be undertaken under the process of VBST trainees Selection. b) To identify venue for the submission of applications by the trainees and fix the place of interview. c) To arrange necessary manpower for the following tasks. i. Coordination, Administration and logistic supports staffs.

	<p>ii. Data entry staffs for application data entry. He/she should be highly professional.</p> <p>iii. Interview experts with the wide representation from trainers, employers, training providing institutions and observer of the related field.</p> <p>d) To make all types of necessary arrangements for the interview.</p> <p>e) To work with PS in the process of selecting trainees in respect to minimizing dropouts and ensuring gainful employment.</p> <p>f) To prepare reports about the overall VBST training selection process and its results.</p> <p>g) To make all types of necessary arrangement for fair.</p>
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Assignment: 2

Assignment Name:	Survey of Voucher Applicants and Beneficiaries Including Recognition of Prior Learning (RPL) Beneficiaries
Name of Client:	Ministry of Education, Enhanced Vocational Education and Training Project (EVENT) , Buddhanagar, Kathmandu
Value of the contract:	NRs. 14,10,000
Name of senior professional staff involved:	Mr. Bikash Gnawali
Duration of assignment	July 2015 to February 2016
Number of Staff:	17
Narrative description of Project:	This project intends to carry-out two different surveys. The first survey on VBST is to provide necessary data and information for the impact study being implemented on VBST in Kathmandu Valley. The Survey of Voucher Beneficiaries as a treatment group and the applicants who attended interview but not received vouchers treated as a control group. The second Survey is seeking to assess the status of RPL graduate.
Description of actual services provided by our staff with in the assignment:	<ul style="list-style-type: none"> • Conduct Literature Review • Suggestions for questionnaire Development • Preparation of inception report and its presentation among major stakeholders in the central Level • Organized inception meeting • Organized meetings for the preparation of the inception report • Organized orientation workshops and meetings

	<ul style="list-style-type: none"> • Meetings concerning mid-term report and final report • Data collection through field work • Development of Data Base System (Online software) • Verification and data entry • Monitoring and Supervision
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Assignment: 3

Assignment Name:	Consulting Services for LGCD project to Implementing Social Mobilization at 10 VDC's.
Name of Client:	District Development Committee Musikot Municipality - 1 Rukum
Value of the contract:	NRs. 14,10,000
Duration of assignment	January 2015 (Extendable) to Continuing
Name of senior professional staff involved	Mr. Bhim Raj Oli
Number of Staff:	11
Narrative description of Project:	The overall objective of this assignment is to implement social mobilization at the village/Municipality Wards through social mobilizers effectively and efficiently. The specific objectives of this assignment are as follows: To implement the social mobilization programme at the village/Ward following the approach and modality referred in LGCDP's Social Mobilization Manual, 2071, To develop capacity of social mobilizers and other village/Wards level stakeholders, To provide technical backstopping to social mobilizers for implementing social mobilization effectively, To improve the quality and effective delivery of social mobilization, To improve monitoring and to assess the performance of social mobilizers, To provide feed-back and suggestions to local bodies on social mobilization
Description of actual services provided by our staff with in the assignment:	<ul style="list-style-type: none"> • Hire and train social mobilizes for 10 VDCs • Participate in district level programmes conducted on the issues of local governance and good governance • Provide technical support to social mobilizers • Coordinate with various stakeholders • Monitoring and evaluation of the social mobilization Periodic Reporting

Assignment: 4

Assignment Name:	Preparation of village Enterprise development plan (VEDP)
Value of contract	NRs 2,78,000.00
Location within country:	8 VDCs under MEDEP APSO Dang
Duration of assignment (months):	1.5 months
Name of Client:	MEDEP-APSO Dang
Number of consultant involved	3
Start date:	10 November 2015
Completion date:	25 December 2015
Name of involved consultants	Mr. Surya Prasad Nepal Mr. Nawa Raj Dahal Mr. Suresh Kumar Dahal
Narrative description of Project:	<ul style="list-style-type: none">• Identify Resource mobilization from other donors and stakeholders, and its proper utilization for pro-poor and inclusive micro-enterprise development at VDC level• Plan Institutionalization of participatory planning and M&E at different levels for pro-poor and inclusive micro-enterprise development• Coordination for active involvement of sectorial line agencies in pro-poor and inclusive micro-enterprise development• Follow Gender and Social inclusive principles in all aspects of programme Planning, implementation and review.• Creation of sense of responsibility and creation of shared understanding on micro enterprise development of all service providers at village and level• Develop joint working culture between GON, NGOs and Private sector in each steps of micro enterprise development

Description of actual services provided in the assignment:	<ul style="list-style-type: none"> • Consultation with related VDCs and other stakeholders • Prepare the layout of the report and plot the questioners • Organization of workshops • Conduct one day long planning workshop • Completion of planning workshops • Preparation of draft reports and electronic version of report • Submission of final report
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Assignment: 5

Assignment Name:	Preparation of village Enterprise development plan (VEDP)
Value of contract	NRs 138,990.00
Location within country:	4 VDCs under MEDEP APSO Kathmandu
Duration of assignment (months):	1 months
Name of Client:	Micro Enterprise Development Program -APSO Kathmandu
Number of consultant involved	3
Start date:	15 November 2015
Completion date:	Will complete in 15 December 2015
Name of involved consultants	Mr. Surya Prasad Nepal Mr. Amar Singh Adhikari Mr. Pursotam Gyawali
Narrative description of Project:	<ul style="list-style-type: none"> • Identify Resource mobilization from other donors and stakeholders, and its proper utilization for pro-poor and inclusive micro-enterprise development at VDC level • Plan Institutionalization of participatory planning and M&E at different levels for pro-poor and inclusive micro-enterprise development • Coordination for active involvement of sectorial line agencies in pro-poor and inclusive micro-enterprise development • Follow Gender and Social inclusive principles in all aspects of

	<p>programme Planning, implementation and review.</p> <ul style="list-style-type: none"> • Creation of sense of responsibility and creation of shared understanding on micro enterprise development of all service providers at village and level • Develop joint working culture between GON, NGOs and Private sector in each steps of micro enterprise development
Description of actual services provided in the assignment:	<ul style="list-style-type: none"> • Consultation with related VDCs and other stakeholders • Prepare the layout of the report and plot the questioners • Organization of workshops • Conduct one day long planning workshop • Completion of planning workshops • Preparation of draft reports and electronic version of report • Submission of final report

Assignment: 6

Assignment Name:	Tourism Development of Western Nepal; Opportunities and Challenges
Value of contract	NRs 75000.00
Duration of assignment (months):	February 2016 to March 2016
Name of Client:	Nepal Tourism Board
Name of senior professional staff involved:	Mr. Bikash Gnawali
Narrative description of Project:	Far-Western Development Region is one of the most marginalized areas of the country in the sector of tourism development. Although this area has potentiality of tourism development those potentialities have not been realized it. This workshop tried to collect ideas from various experts and provided them forum for finding the potentialities and challenges of tourism development in this region.
Description of actual services provided in the assignment:	<ul style="list-style-type: none"> • Requesting various experts to prepare the papers and presentations relevant with the issues. • Collecting the papers and presentations. • Forming the panel for the editing of the papers and presentations • Editing the papers and presentations • Organizing the one day workshop in Mahandranagar • Preparing the final report of the programme

Assignment: 7

Assignment Name:	Sustainable production of commercially viable projects from municipal wastes through public-private partnerships in Green SMEs, Green City, Green Agro Products and Green Employment Generation
Name of Client:	WINROCK INTERNATIONAL. Contact Name, Email and contact telephone of responsible person of the donor/funding agency of the project: Mr. Binod Prasad Shrestha, Winrock International, Nepal Devkota Marg. Baneshwor, Kathmandu, Nepal P.O. Box: 1312, binod@winrock.org.np
Value of the contract:	(NRs):296,060.00
Name of senior professional staff involved and functions performed:	Mr.Dipendra Khadaka
Duration of assignment	Project start date: 4/09/2015 Project completion date: 4/08/2016
Number of Staff:	3
Narrative description of Project:	<ul style="list-style-type: none">• Conduct a fortnightly radio program for 4Gs Project from FM radio based in Ilam.• Regular news coverage of ongoing project activities through FM radio.• Assisting PPP for 4Gs project in media planning and visibility strategies <p>Development and Broadcasting of news/notices related to project activities</p>

Assignment: 8

Assignment Name:	Five Days Youth Motivational Tourism Enterprise Development Training
Value of contract	NRs. 2,50,000.00
Duration of assignment (months):	June 2015 to July 2015
Name of Client:	National Foundation for Development of

	Indigenous Nationalities (NFDIN)
Name of senior professional staff involved:	Mr. Bikash Gnawali
Narrative description of Project:	Nepal is a culturally diverse country. This unity in the diversity of the country is a tourism product of high potentiality. But these potentialities have not been realized to its highest potentiality. The main reason behind it is the reluctance of the indigenous youths to participate in the tourism entrepreneurship. This programme provided motivational training to the youths in the tourism entrepreneurship.
Description of actual services provided in the assignment:	<ul style="list-style-type: none"> • Requesting various trainers to prepare the training manuals. • Selecting the youth participants from different parts of the country • Organizing the one day training programme • Preparing the final report of the programme

Assignment: 9

Assignment Name:	Leadership Development in Agriculture Sector for Chamber of Commerce and Industries
Value of contract	NRs. 2,98,461.00
Duration of assignment (months):	January 2016 to June 2016
Name of Client:	The Agro Enterprise Center (AEC) Federation of Nepalese Chamber of Commerce (FNCCI)
Name of senior professional staff involved:	Mr. Surya Prasad Nepal
Narrative description of Project:	The objective of the Leadership development training to DCCI representatives is to deliver knowledge and skill of the DCCI representatives to enhance their leadership quality especially in agri-business sector in project districts.
Description of actual services provided in the assignment:	<ul style="list-style-type: none"> • Participants utilize their acquired skill in practice • With the utilization of the training skill, agriculture marketing like seeds and

	livestock products will intensify with the intensification of the meetings of buyers and sellers buy back agreements meetings and market linkage of produced commodities in the project districts.
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Assignment: 10

Assignment Name:	Volunteer mobilization for rescue and relief materials distribution and medical campaign for earthquake affected communities
Name of Client:	Mirale Welfare Foundation, Republic of Korea
Value of the contract:	NRs 40,00,000
Name of senior professional staff involved:	Mr. Bikash Gnawali
Duration of assignment	April 18 2015 to June 13
Number of Staff:	Volunteers: 33
Narrative description of Project:	The relief materials distribution and health camp were organized at Sindhupalchok and Dolakha. The Concern Centre for Rural Youth coordinated the event in collaboration with the Miral Welfare Foundation, South Korea. The team coordinated with local health personnel, local police station, representatives of political parties, and representatives of local youth clubs, journalists and government agencies.
Description of actual services provided by our staff with in the assignment:	<ul style="list-style-type: none"> • Tripaulin Distribution Programme in Lamidada VDC of Dolakha • Tripaulin Distribution Programme in Melamchi Municipality Ward No. 9 of Sindhupalchok • Tripaulin Distribution Programme in Sipapokhari VDC of Sindhupalchok • Tripaulin Distribution Programme in Salang VDC of Dhading District • Tripaulin Distribution Program in Sindhupalchok district • Tripaulin Distribution Programme in the temporary settlements of Pepsikola, Kathmandu

Assignment: 11

Assignment Name:	Leadership Development in Agriculture Sector for Chamber of Commerce and Industries
Value of contract	NRs. 2,98,461.00
Duration of assignment (months):	January 2016 to June 2016
Name of Client:	The Agro Enterprise Center (AEC) Federation of Nepalese Chamber of Commerce (FNCCI)

Name of senior professional staff involved:	Mr. Surya Prasad Nepal
Narrative description of Project:	The objective of the Leadership development training to DCCI representatives is to deliver knowledge and skill of the DCCI representatives to enhance their leadership quality especially in agri-business sector in project districts.
Description of actual services provided in the assignment:	<ul style="list-style-type: none"> • Participants utilize their acquired skill in practice • With the utilization of the training skill, agriculture marketing like seeds and livestock products will intensify with the intensification of the meetings of buyers and sellers buy back agreements meetings and market linkage of produced commodities in the project districts.

CCFRY Board

- General assembly and program annual review
- Formation of new board
- Regular board meetings, planning and follow up
- Program monitoring by board members

Capacity Building

- Capacity buildup of staff through training
- Exposure visit in various places
- Participation in various training and workshops
- Performance evaluation of staff

Financial Management

CCFRY has its own accounting and financial auditing mechanism under treasurer of the board. The separate account section manages overall accounting system of CCFRY. It has been employing senior account officer who will manage and analysis the records kept by the junior accountants who maintain finance of individual projects. Our account section also prepares budget self or in donor formats. The section monitors actual expenditure program expenditure. Treasurer assists to senior accountant and senior accountant assist junior staffs to prepare project financial reports for donors as well as managing multiple donors funding. Not only this, this section is granted an authority of liaising with donor's financial staffs. This section interprets budget monitoring reports for manger/director and identifies appropriate actions, sets up account structures. Other tasks are basic cash handling procedures, maintain accounts records, pay suppliers and staff salaries, manage floats, manage bank accounts, maintain cash book, analyse cashbook, and close the books at the month end. The internal and external budget of the organization is prepared and submitted to executive committees and after the discussion on it; the budget is submitted to the General assembly by the treasurer of the organization. After the approval of the budget from general assembly it goes for implementation.

Organizational Development

- Submission of proposal, concept note, expression of interest and presentations in various forums
- Established a system of staff (key) monitoring through collecting monthly plan and report, analysis and feedback to staffs for further improvements Strengthening the internal program monitoring of organization Revision of policies of CCFRY Nepal as per context

Social /Audit

- Quarterly program review meeting with district stakeholders
- Joint monitoring
- Audit (semiannual and annual) of various programs as per donor requirements
- Annual audit of the organization

Human Resources Mobilized

CCFRY has mobilized a total of 47 (Female 21, Dalit 7) full time and fully paid staff in this year through various programs.

S.N	Project Name	Staff Mobilized
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1	Non Consulting Services for Contract of Services for the Management of Voucher Beneficiaries. Support of EVENT 26	Total 15
2	Survey of Voucher Applicants and Beneficiaries Including Recognition of Prior Learning (RPL) Beneficiaries	Total 13
3	Consulting Services for LGCDP project to Implementing Social Mobilization at 10 VDC.	Total 11
4	Preparation of village Enterprise development plan (VEDP)	Total 5
5	5. Turisam Development of Westen Nepal; Challenge and Oppartunaty .	1
6	Sustainable production of commercially viable projects form municipal wastes through public-private partnerships in Green SMEs, Green City, Green Agro Products and Green Employment Generation. 3 (female 1)	Total 3
7	Leadership Development in Agriculture Sector for Chamber of Commerce and Industries	Total 2